



**CITY OF
HEDWIG VILLAGE, TEXAS
REGULAR CITY COUNCIL MEETING
SEPTEMBER 14, 2023 - 6:30 P.M.
955 PINEY POINT ROAD**

AGENDA

1. CALL TO ORDER

2. PLEDGE OF ALLEGIANCE

3. CITIZEN/VISITOR COMMENTS - This is an opportunity for citizens to speak to City Council relating to agenda and non-agenda items.

Speakers are required to address City Council at the microphone and give their name and address prior to speaking. **Comments are limited to three minutes.** Comments must be made in-person at the meeting location.

Note: To comply with provisions of the Open Meetings Act, the City Council may not deliberate on items discussed under this agenda item. Items that cannot be referred to the city staff for action may be placed on a future City Council agenda.

4. REPORTS/UPDATES

- A. Police Report – August 2023 Crime Report & Statistics, Police Vehicle Graphics – *Chief Gott*
- B. Fire Department – *Councilmember Woodruff, Commissioner & Tom Jinks, Alt. Commissioner*
- C. Beautification – *Kathryn Schenk, Chair*
- D. Streets and Drainage Committee – *Councilmember Rouse, Committee Chairperson*
- E. Building Official – *Ian Knox, Deputy Building Official*
- F. Planning & Zoning Commission – *Councilmember Trozzo, Council Liaison & Peter Sanborn, P&Z Chair*
- H. Financial Report – August 2023, *Wendy Baimbridge, City Administrator/Treasurer*
- I. City Administrator – Monthly Update, *Wendy Baimbridge, City Administrator/Treasurer*
- J. Mayor – Monthly Report

5. CONSIDERATION OF ORDINANCES/RESOLUTIONS – The City Council will discuss and consider possible action on the following:

- A. **AN ORDINANCE ADOPTING THE BUDGET OF THE CITY OF HEDWIG VILLAGE, TEXAS FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2024 AND ENDING DECEMBER 31, 2024, AND APPROPRIATING THE SEVERAL SUMS SET UP THEREIN TO THE OBJECTS AND PURPOSES THEREIN.** *(City Administrator)*
- B. **RATIFICATION OF INCREASED PROPERTY TAX REVENUES REFLECTED IN THE FISCAL YEAR 2024 BUDGET ADOPTED PURSUANT TO ORDINANCE 818.** *(City Administrator)*
- C. **THE 2023 MAINTENANCE AND OPERATING TAX RATE TO FUND THE 2024 BUDGET.** *(City Administrator)*
- D. **THE 2023 DEBT TAX RATE TO FUND THE 2024 DEBT OBLIGATION.** *(City Administrator)*

- E. AN ORDINANCE PROVIDING FOR THE ASSESSMENT, LEVY, AND COLLECTION OF AD VALEROM TAXES BY THE CITY OF HEDWIG VILLAGE, TEXAS FOR THE YEAR 2023; PROVIDING THE DATE ON WHICH SUCH TAXES SHALL BE DUE AND PAYABLE; PROVIDING FOR PENALTY AND INTEREST ON ALL TAXES NOT TIMELY PAID; AND REPEALING ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH. (City Administrator)**
- F. AN ORDINANCE CALLING A JOINT PUBLIC HEARING TO BE HELD BEFORE THE CITY COUNCIL AND THE PLANNING AND ZONING COMMISSION OF THE CITY OF HEDWIG VILLAGE, TEXAS FOR THE PURPOSE OF CONSIDERING AN AMENDMENT TO APPENDIX A, THE HEDWIG VILLAGE PLANNING AND ZONING CODE, OF THE CODE OF ORDINANCES OF THE CITY OF HEDWIG VILLAGE, TEXAS TO THE PARKING, SITE AND BUILDING DESIGN, SITE PLANNING, LANDSCAPING, SET-BACKS, PEDESTRIAN ACCOMMODATION, LIGHTING AND PARKING GARAGE REQUIREMENTS FOR PROPERTIES WITHIN THE BUSINESS ZONING DISTRICTS WITHIN THE CITY AND APPLICABILITY TO REDEVELOPMENT WITHIN THE CITY.**
- 6. CONSIDERATION OF CONTRACTS/AGREEMENTS – The City Council will discuss and consider possible action on the following:**

 - A. Discussion and Possible Action to Award the Contract to the AAA Asphalt Paving, Inc. for the Tiber/Monte Cello/Capri/Saybrook Road Rehabilitation Project. (Councilmember Rouse/ Tim Buscha, IDS)**
 - B. Discussion and Possible Action to Approve a Contingent Fee Contract with Perdue Brandon Fielder Collins and Mott pursuant to Sec. 6.30 of the Tax Code for the Collection of Delinquent Government Receivables owed the City of Hedwig Village, Texas, notice of said Contract is posted with the agenda, and approve Written Findings for same. (City Administrator)**
- 7. CONSIDERATION OF REQUESTS FOR COUNCIL AUTHORIZATION – The City Council will discuss and consider possible action on the following:**

 - A. Discussion and Possible Action to Appoint a Municipal Court Prosecutor. (City Administrator)**
 - B. Discussion and Possible Action for Additional Funds in the Amount of \$110,000 for the Capri/Tiber/Monte Cello/Saybrook Road Rehabilitation Project.**
- 8. CONSENT AGENDA – All Consent Agenda items listed are considered to be routine by the City Council and will be enacted by one motion. There will be no separate discussion of these items unless a Council Member requests, in which event the item will be removed from the Consent Agenda and considered in its normal sequence on the agenda.**

 - A. Approval of Minutes – August 10, 2023 Regular City Council Meeting**
 - B. Approval of General Fund Bills**
 - C. Approval of General Fund Bills over \$2500**
 - D. Approval of Agreement with Houston Community Newspapers for a term of one (1) year beginning on November 1, 2023 and ending on October 31, 2024. (City Secretary)**
 - E. Authorization for the Destruction of Records according to the City of Hedwig Village’s Records Management Retention Schedule. (City Secretary)**
- 9. ADJOURN**

I hereby certify that the agenda for the September 14, 2023 Regular City Council Meeting was posted on the Bulletin Board at City Hall on this the 11th day of September 2023 at 4:00 p.m.

Lisa Modisette
City Secretary

This facility is wheelchair accessible and accessible parking is available. Requests for accommodations or interpretive services must be made at least forty-eight (48) hours prior to this meeting. Please contact the City Secretary's Office at (713) 465-6009, FAX (713) 465-6807, or lmodisette@hedwigtx.gov for further information.